

InfoTrac Student Edition (Gale In Context: High School)

Advanced Searching Guide

InfoTrac Student Edition (Gale In Context: High School) makes it easy to search class topics and locate quality information for your assignments. Included in this resource are publication articles, encyclopedia entries, primary source materials, videos, and audio.

Advanced Searching

To create an advanced search in InfoTrac Student Education (Gale In Context: High School):

1. On the main InfoTrac Student Education (Gale In Context: High School) Home Page, click on the Advanced Search link.



2. Enter your search terms in the first field.

 A screenshot of the "Advanced Search" form. The first search field contains the word "pollination". To its right is a dropdown menu set to "Subject". Below this are two more search fields, each preceded by an "And" dropdown menu. At the bottom of the form is a blue "Search" button and an "Add a Row" link with a plus sign.

3. Choose where you want to search from the drop-down list.

 A screenshot of the "Advanced Search" form, similar to the previous one, but with the search location dropdown menu open. The dropdown menu is expanded to show a list of search options: Keyword (which is highlighted in blue), Basic Search, Entire Document, Subject, Abstract, Author, Brand Name, Company Name, Gale Document Number, Document Title, Document Type, ISBN, and ISSN.

4. Repeat steps 2 and 3 if necessary. Select Boolean operator (AND, OR, NOT) to combine the two Find field entries.

AND	Each item returned contains ALL search terms.
OR	Each item returned contains at least one search term.
NOT	Results do not contain the specific term.

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5. If additional rows are needed, click the Add a Row (+) button.

The screenshot shows the 'Advanced Search' interface. It features three rows of search criteria. The first row has 'pollination' in the search box and 'Subject' in the dropdown. The second and third rows have empty search boxes and 'Keyword' dropdowns. Below the rows is an 'Add a Row (+)' button, which is circled in red. A 'Search' button is located at the bottom right.

6. Additional options are available from the More Options menu. These options allow you to apply limiters such as full text, document type, and publication date.

The screenshot shows the 'MORE OPTIONS' section. It includes three checkboxes: 'Documents with Full Text' (checked), 'Peer-Reviewed Journals', and 'Document Contains Images'. Below these are radio buttons for 'by publication date(s)': 'All Dates', 'Before', 'On', 'After', and 'Between'. There are also dropdown menus for 'by document type:', 'by publication title:', and 'by publication subject:'.

7. To finish your search, click on the SEARCH button.

This screenshot is similar to the first one, showing the 'Advanced Search' interface with the 'Add a Row (+)' button. However, the 'Search' button at the bottom right is now circled in red, indicating it is the next step in the process.

8. Results matching your search criteria will appear on the Search Results Screen.

The screenshot shows the search results page for 'pollination'. At the top, it says 'GALE ONEFILE High School Edition'. Below that, it shows 'SHOWING RESULTS FOR' with filters for 'Magazines (2,755)', 'Academic Journals (3,470)', 'Books (40)', 'News (9,316)', 'Images (2)', and 'Videos (3)'. The results are sorted by 'Relevance'. A sample result is shown: 'Data on Molecular Ecology Reported by Researchers at University of Western Australia (Primary pollinator exclusion has divergent consequences for pollen dispersal and mating in different populations of a bird-pollinated tree)'. On the right, there is a 'FILTER YOUR RESULTS' section with checkboxes for 'Full Text Documents' and 'Document Contains Images', and a 'TOPIC FINDER' section.

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Viewing Results

The results screen is the same regardless which search technique you use.

- Use the Filter Your Results options on the right side of the screen to narrow your results.
- Articles matching your search terms will be listed on the left side of the results screen.

The screenshot shows the Gale OneFile High School Edition search results page. At the top, there is a search bar with the term 'pollination' and an 'Advanced Search' button. Below the search bar, the page displays 'SHOWING RESULTS FOR' followed by a list of document types: Magazines (2,755), Academic Journals (3,470), Books (40), News (9,316), Images (2), and Videos (3). The 'Magazines' category is highlighted. Below this, the search results are sorted by 'Relevance'. A sample result is shown: 'Data on Molecular Ecology Reported by Researchers at University of Western Australia (Primary pollinator exclusion has divergent consequences for pollen dispersal and mating in different populations of a bird-pollinated tree)'. The result is from 'Women's Health Weekly', dated Oct 24, 2019, with 476 words and an article length of 1450L. On the right side, there is a 'FILTER YOUR RESULTS' section with buttons for 'Publication Date', 'Subjects', 'Document Type', 'Publication Title', 'Lexile Measure', and 'Search Within'. Below this, there are checkboxes for 'Full Text Documents' and 'Document Contains Images'. At the bottom right, there is a 'TOPIC FINDER' section with a 'Start the Topic Finder' button.

The Showing Results For area will breakdown the type of result along with the number of each type. To look at just a specific type of item, click on the item type from this list. The results will update based on your selection.

This close-up screenshot shows the 'SHOWING RESULTS FOR' section of the search results page. It displays a list of document types with their respective counts: Magazines (2,755), Academic Journals (3,470), Books (40), News (9,316), Images (2), and Videos (3). The 'Magazines' category is highlighted with a red underline.