InfoTrac Student Edition (Gale In Context: High School) Advanced Searching Guide

InfoTrac Student Edition (Gale In Context: High School) makes it easy to search class topics and locate quality information for your assignments. Included in this resource are publication articles, encyclopedia entries, primary source materials, videos, and audio.

Advanced Searching

To create an advanced search in InfoTrac Student Education (Gale In Context: High School):

1. On the main InfoTrac Student Education (Gale In Context: High School) Home Page, click on the Advanced Search link.

2. Enter your search terms in the first field.

3. Choose where you want to search from the drop-down list.

4. Repeat steps 2 and 3 if necessary. Select Boolean operator (AND, OR, NOT) to combine the two Find field entries.

AND	Each item returned contains ALL search terms.
OR	Each item returned contains at least one search term.
NOT	Results do not contain the specific term.

5. If additional rows are needed, click the Add a Row (+) button.

6. Additional options are available from the More Options menu. These options allow you to apply limiters such as full text, document type, and publication date.

7. To finish your search, click on the SEARCH button.

8. Results matching your search criteria will appear on the Search Results Screen.

Viewing Results

The results screen is the same regardless which search technique you use.

- Use the Filter Your Results options on the right side of the screen to narrow you results.
- Articles matching your search terms will be listed on the left side of the results screen.

The Showing Results For area will breakdown the type of result along with the number of each type. To look at just a specific type of item, click on the item type from this list. The results will update based on your selection.